

MINUTES OF SPECIAL MEETING
CASS COUNTY JOINT WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
NOVEMBER 25, 2015

The Cass County Joint Water Resource District met on November 25, 2015, at 8:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug (by phone) and Dan Jacobson, Southeast Cass Water Resource District; Rodger Olson, Maple River Water Resource District; Ken Loughheed, North Cass Water Resource District; Raymond Wolfer, Rush River Water Resource District; Carol Harbeke Lewis, Secretary-Treasurer; Michelle Anderson, Administrative Assistant; Chris McShane and Lukas Andrud, Attorneys for the Board (by phone); Mike Opat, Engineer for the Board; Ty Smith, CH2M HILL Engineers, Inc.; Eric Dodds, Tanaya Reitz, and Paul Breen, Advanced Engineering and Environmental Services, Inc. (AE2S); Pat Downs, Moore Engineering, Inc.; Scott T. Stenger, ProSource Technologies, Inc.; Ken Helvey, SRF Consulting Group, Inc.; William A. Hejl, Rush River Water Resource District; David Strand, Amenia resident; and Edward Olson, Berlin Township resident.

Chairman Brodshaug requested Manager Olson conduct the meeting.

Metro Flood Diversion Project / Oxbow-Hickson-Bakke Ring Levee Project / In Town Levees Project – land acquisition

Eric Dodds reviewed a summary and supporting documents needed for acquisition of property for the Metro Flood Diversion Project.

It was moved by Manager Jacobson and seconded by Manager Wolfer to approve and authorize Chairman Brodshaug to sign the *Purchase Agreement* and *Replacement Housing Agreement* for OIN #1802 regarding the Metro Flood Diversion Project. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Wolfer and seconded by Manager Loughheed to approve and authorize Chairman Brodshaug to sign the *Purchase Agreement*, *Replacement Housing Agreement*, and *Replacement Lot Cost Reimbursement* for OIN #9600 regarding the Oxbow-Hickson-Bakke Ring Levee Project. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Jacobson and seconded by Manager Loughheed to approve and authorize Chairman Brodshaug to sign the *Purchase Agreement* for OIN #9603, #9604, #9605, and #9606 regarding the Oxbow-Hickson-Bakke Ring Levee Project. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Lougheed and seconded by Manager Jacobson to approve and authorize Chairman Brodshaug to sign the *Purchase Agreement* for OIN #9776 regarding the In Town Levees Project. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Wolfer and seconded by Manager Lougheed to approve and authorize Chairman Brodshaug to sign the *Purchase Agreement* for OIN #9668 regarding the Oxbow-Hickson-Bakke Ring Levee Project. Upon roll call vote, the motion carried unanimously.

It was moved by Manager Lougheed and seconded by Manager Jacobson to approve Task Order No. 1 Amendment No. 5 for CH2M HILL Engineers, Inc., to increase the budget \$819,822 for a total of \$3,089,822 for land acquisition support, property management support, and land acquisition data management services regarding the Metro Flood Diversion Project. Upon roll call vote, the motion carried unanimously.

Edward Olson asked the Board for specific design details on the north end of the Metro Flood Diversion Project. Eric Dodds gave a brief explanation to Mr. Olson. The Board recommended Mr. Dodds consult with the design team to obtain more detail to give to Mr. Olson.

Watershed Detention Studies

It was moved by Manager Jacobson and seconded by Manager Lougheed to approve and authorize Chairman Brodshaug to sign the following:

- Task Order No. 6 for engineering and consulting services from Moore Engineering, Inc., not to exceed \$940,000, as outlined in the *Engineering Proposal & Scope of Work, National Resource Conservation Service (NRCS) Regional Conservation Partnership Program (RCPP) Watershed Plan Development for the Swan Creek Watershed*;
- Task Order No. 7 for engineering and consulting services from Moore Engineering, Inc., not to exceed \$940,000, as outlined in the *Engineering Proposal & Scope of Work, National Resource Conservation Service (NRCS) Regional Conservation Partnership Program (RCPP) Watershed Plan Development for the Upper Maple River Watershed*; and
- Task Order No. 8 for engineering and consulting services from Moore Engineering, Inc., not to exceed \$940,000, as outlined in the *Engineering Proposal & Scope of Work, National Resource Conservation Service (NRCS) Regional Conservation Partnership Program (RCPP) Watershed Plan Development for the Rush River Watershed*.

Upon roll call vote, the motion carried unanimously.

Brief discussion was held on the project team meetings and the public meetings scheduled for December 2015 and January 2016.

Bills

It was moved by Manager Lougheed and seconded by Manager Wolfer to approve the payment of Checks #12366 through #12371 and #12395 through #12408, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Olson, Jacobson, Lougheed, and Wolfer. The Chairman declared the motion passed.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Wolfer, seconded by Manager Jacobson and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer